To,

The Board of Trustees,

Charles Correa Foundation,

169, St. Sebastian Street,

Panaji, Goa, India — 403001.

Subject: Donation towards Charles Correa Foundation Corpus Fund

Dear Trustees,

I am enclosing herewith a donation by means of (cheque/money transfer) bearing no. \*\*\*\* dated DD/MM/YYYY for a sum of ₹ \_\_\_\_ (Rupees xyz only).

This amount is paid as a donation with the specific direction that it shall form part of the Corpus of your Trust. The amount may be spent by you in the manner consistent with the objectives of the Trust.

Kindly issue a stamped receipt and an exemption certificate under section 80G of the Income

Tax Act 1961 for the above donation. My PAN No is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

A copy of my identification document is attached.

Thanking You,

Yours faithfully,

Signed /-

NAME